

## Application For Proxy Access To Online Services

McKenzie Pediatrics, P.C.

Patient Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

### What Is Proxy Access?

Proxy access allows PARENTS and CAREGIVERS to securely access their loved one's personal and family health information ONLINE, and to securely communicate with the loved one's health care providers.

This communication is done using an eClinicalWorks (ECW) Patient Portal account (also known as Healow) and is restricted to non-urgent matters.

Proxy access is granted once this authorization form has been **read and signed by the minor patient age 13 to 17 years**.

A minor is an unmarried, not emancipated person under the age of 18. Only individuals with parental rights or legal guardianship over minors shall be provided proxy access to the minor's ECW Patient Portal account. If you are not the birth or adoptive parent, you must provide documentation that you are the legal guardian for this minor patient.

**FOR THE PATIENT AGE 13 to 17 YEARS: PLEASE READ THE FOLLOWING TERMS AND CONDITIONS,  
AND SIGN IF YOU AGREE TO GRANT PROXY ACCESS**

I hereby understand that with my signature, I am GRANTING my parent/legal guardian access to my medical information through the McKenzie Pediatrics ECW Patient Portal (Healow). Unless revoked by me in writing, proxy access will automatically expire on my 18<sup>th</sup> birthday. I understand that I may submit a written request to remove a Proxy from accessing my online medical records at any time.

Patient Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Patient's Email Address: \_\_\_\_\_

**FOR THE PARENT/LEGAL GUARDIAN: PLEASE READ THE FOLLOWING TERMS AND CONDITIONS  
FOR RECEIVING PROXY ACCESS**

I certify that I am the parent or legal guardian of this minor patient of McKenzie Pediatrics. Should my legal authority to make health care decisions for my child change in the future, I will contact McKenzie Pediatrics

immediately. I am aware that my proxy access, once granted, to my child's personal health information will be automatically revoked on the 18<sup>th</sup> birthday.

I also agree to log in to McKenzie Pediatrics ECW Patient Portal with my own username and password. It is my responsibility to select a confidential password, to maintain my password in a secure manner, and to change my password if I believe it may have been compromised in any manner. If I share my username and password with another person, that person may be able to view my or my child's health information. If I do not have an ECW account, I will be provided with information by McKenzie Pediatrics to create my own account. I have read and understand the requirements and procedures for accessing protected health information through the McKenzie Pediatrics ECW Patient Portal, and I agree to comply with these Terms and Conditions of Use.

Parent/Legal Guardian Printed Name: \_\_\_\_\_

Parent/Legal Guardian Signature: \_\_\_\_\_

Relationship to Minor Patient Of McKenzie Pediatrics: \_\_\_\_\_

Parent/Legal Guardian's Email Address: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Thank you for signing. If your minor child age 13 to 17 years has GRANTED proxy access to you by completing the section on this authorization form, you will receive an email with your own username and password for proxy access to the ECW Patient Portal.

Please note, by Oregon law the parent/legal guardian of a child age 12 years and younger has FULL ACCESS to the child's medical information (which includes medications, appointments, after-visit summaries etc) through the McKenzie Pediatrics Patient Portal. This access automatically EXPIRES at the child's 13<sup>th</sup> birthday, at which time Proxy Access will need to be granted by the minor patient.

And for the parent/legal guardian granted proxy access, information in the medical record may be limited. For more information we urge you to go to the Oregon Health Authority website and search for **Minor Rights: Access and Consent To Health Care: A Resource For Providers, Parents, and Educators.**

We appreciate your attention to the completion of this important form.

Please do not hesitate to ask us any questions.